



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
MORAN MAHILA MAHAVIDYALAYA
MORANHAT
Assam
785670**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	MORAN MAHILA MAHAVIDYALAYA MORANHAT Assam 785670	
2.Year of Establishment	1992	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	1	
Departments/Centres:	8	
Programmes/Course offered:	8	
Permanent Faculty Members:	24	
Permanent Support Staff:	11	
Students:	588	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Women's college in a rural and Tea Garden area 2. Cater's to a large socially backward population 3. Providing opportunities for holistic development of women students	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 21-09-2021 To : 22-09-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. VANDANA CHAKRABARTI	Pro-Vice Chancellor,SNDT WOMENS UNIVERSITY
Member Co-ordinator:	DR. GEETA SINGH	Director,CENTRE FOR PROFESSIONAL DEVELOPMENT IN HIGHER EDUCATION CPDHE UNIVERSITY OF DELHI
Member:	DR. MAITREYEE BARDHAN ROY	FormerPrincipal,BASANTI DEVI COLLEGE
NAAC Co - ordinator:	Dr. Darikhan Kamble	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion 1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Moran Mahila Mahavidyalaya is an undergraduate college affiliated to the Dibrugarh University and conducts both Pass and Honours course. College imparts higher education to the socially underprivileged and financially weaker students.

At the beginning of every academic session the college publishes a prospectus including all necessary information about the college. It includes information about courses offered by the college as well as student strength in every department, fee structure, faculty members, various cells etc.

College is conducting UG courses like English, Assamese , Economics, History, Political Science, Education, Sociology and Home Science. The College follows the curriculum developed and designed by the affiliating University i.e. Dibrugarh University,

Academic flexibility is very limited since it is as an affiliated college.

The college does not offer value added or vocational course thereby limiting the opportunity for employment. Student feedback has been collected, analysed and communicated to the appropriate authorities. The teachers are also informed about the same.

College makes use of the feedback received for overall quality improvement.

The teachers adopt conventional lecture method to deliver the courses to the students. Besides this, seminars, group discussions, viva, educational tours, field studies, etc. are conducted for effective curriculum delivery. The college arranges symposium and invites experts from various fields to talk on academic and non academic aspects.

A compulsory paper on Environmental Studies is being taught at undergraduate level as a part of the syllabus. It gives environmental knowledge, awareness, attitude, skills and provides opportunity to the students to

involve actively in environmental issues.

Political science, Sociology and Education majors have papers on women. It examines the status of women, explores the history, experiences and contributions of women to the society. The department of English has texts and poems that can be interpreted from feminist perspective. The English and Assamese literature texts arouse social, moral, aesthetic sense of the pupils.

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Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The admission process of the college is transparent.

The College gives admission to a large number of backward class students as that is the need of the local area. The selection process for different courses are by and large based on merit, i.e; higher secondary marks secured by the students.

The institution follows the broad framework of the curriculum for B.A. (Honours & pass) courses under Dibrugarh University.

The college has adopted continuous monitoring and evaluation mechanism through sessional examination. The evaluated answer scripts of the sessional examinations are shown to the students so that they become aware of their mistakes. Group discussions, home assignments, seminars are held as a part of internal assessment. There is a provision for re-evaluation of answer scripts of final examination under the Dibrugarh University examinations rules.

Slow learners are identified through their performance in sessional examinations and classroom interaction and they are given remedial coaching.

The institution adopts various student centric methods to enhance the student involvement as a part of participative learning. It employs problem solving methodologies such as group discussion, class room interaction, seminars, home assignments, field study etc. In subjects like Travel & Tourism Management,

Education, Home Science, Assamese, History and others inclusion of field work facilitates the teaching learning process.

The college is yet to adopt ICT in teaching- learning. The college has established three smart class rooms. The academic bloc with smart class rooms is waiting to be completed due to paucity of funds. All the departments have been provided with a laptop each.

The college organized some interdisciplinary lectures and talks with eminent persons. The college arranges symposium and invites experts from various fields to talk on academic and non academic aspects.

It being a women's educational institution, this college benefits from integration of issues relevant to Gender Sensitization, Environmental Sustainability, Human Values and Professional Ethics into the curriculum which helps them to foster human values and helping them in the process of becoming good citizens. The mentor programme started by the college needs to be improved.

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Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Research Publications and Awards
3.3	Extension Activities
3.3.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.4	Collaboration

Qualitative analysis of Criterion 3	
<p>The institution attempts to create a favourable environment for research, innovation and extension activities. Teachers are always encouraged to organize seminars and workshops in the institution and leave is granted to participate in the same. The knowledge and skills of the teacher in the area of research needs to be enhanced. Teachers are granted leave for attending course- work, paper presentation, library visits and other related activities. Only a few teachers of the college have been publishing their research papers in various national and international journals and conference proceedings. A few teachers are also good writers and litterateur. They have written books and contributed articles in edited books. The institution encourages and develops environment for expansion and transfer of knowledge, critical thinking, creativity and awareness towards different social issues. It also promotes a good link with the neighbouring community by organizing various extension activities and ensures students' active participation in community work. The NSS Unit of the college organizes different programmes such as World Environment Day, International Yoga Day, International Women's Day, Orientation Programme on Swachh Bharat Mission, Flood Relief, Swachata Pakhwada, Gandhi Jayanti, Rashtriya Ekta Divas, Socio-Economic Survey. As directed by the government, the teachers participated in extension activity by taking special classes in the schools of different localities in subjects like English, Education, Economics, Assamese, History and Social Science. Further, the college and the departments organize educational tours and field visits to different places, creating opportunities for the students to interact with the neighbourhood community and make the students aware of neighbourhood history, life and culture, its economic prospects and challenges and cultural assimilation. Moreover, the college and the departments also organize talks on different topics related to issues of current importance and problems of the society.</p> <p>All the teachers have completed required refresher and orientation courses. Out of the 24 teachers currently working in the college only three have a Ph.D. degree.</p>	

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college campus is spread over an area of 3.306 acres of land. It is functioning with the grants and aids from UGC, Government of Assam, MP and MLA's local area development fund, local industry, donor contribution and to some extent from its own resources. The classrooms of the college are spacious with facilities like electricity, white and black boards. The seating arrangement for students needs to be modernised. Each department in the college needs to have a separate staff room. The entire college campus including classrooms, Library and College Hostel, are under the CCTV surveillance. The college has Wi-Fi facility for virtual connectivity.

The Central Library has open access. It has a collection of more than 15,000 books awaiting automation. SOUL software for libraries has been initiated as a first step towards digitisation. The library has, photocopying facility and a large reading room for both teachers and students. The books on the shelves need to be arranged scientifically for easy access by the readers.

The institution has one Computer Laboratory with eight computers. This facility has to be shared by over 200 students for whom a 100 marks paper in basic Computer Science is compulsory.

The Girls' Hostel on campus houses 150 students. The four-seater rooms available to the students are spacious. Students are satisfied with the kitchen, dining room and entertainment room.

The students have a Girls' Common Room with adequate toilet facilities.

The students have performed reasonably well in inter collegiate sports activities. The facilities in the existing gymnasium need to be improved. The young players will benefit from nutritious food made available to them. The playground needs to be improved with well- defined courts for different outdoor sports. A Canteen, a Guest House, alumni room and an IQAC room were visited by the NAAC peer team. A generator set was available for dealing with emergency situation.

The college encourages cultural activities and has several prize-winning students in these activities. A large indoor stadium funded by the UGC is under construction.

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Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The Moran Mahila Mahavidyalay provides for the holistic development of the students. The institution has developed a good platform for students support and progression in the field of academic and co-curricular activities. The institution has an active Students' Union formed as per the university norms, through which the college channelizes the students to participate in various cultural and sports activities. The students' union members also assist the institution in implementing anti-ragging, anti-mobile and anti-tobacco measures to make the institution a ragging free, mobile free and tobacco free campus.

The college provides admission to a large number of economically backward students. This college facilitates academic inclusion of students through government freeships and scholarships. The institution has a student welfare fund which assists the economically backward students by providing financial support. The college organizes remedial classes for slow learners through its academic departments.

The college celebrates World Environment Day, Yoga Day, Republic Day, Independence Day and celebrates Fit India Movement, Rabha Divas etc. for the holistic development of all stake- holders in general and students in particular.

The institution has Internal Complaints Committees for prevention of sexual harassment. As per UGC guidelines, Anti-ragging Committee is in place. The students are encouraged to participate in community work through an active NSS Unit that has adopted a neighbouring village called Jungleblock. The college regularly conducts NSS camps, celebrates important days and participates in programmes of national importance. The NSS Unit takes part in the various activities like cleanliness, environmental sustainability and community linkages with neighbouring areas. The institution has an active Alumni association that works as a bridge between the students of the present and the past. The Alumni Association has created an anthem through which an attempt is made to create an emotional bonding of the past students with their alma matter.

The college encourages extra-curricular activities such as quiz competition, debating competition, essay competition, publication of annual college magazine, occasional departmental magazine and wall magazines etc. The students enjoy cultural activities and participate in inter collegiate events where many have won prizes.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The vision and Mission Statement of the Moran Mahila Mahavidyalaya needs to be clearly specified and displayed on the College website.

This college is a well governed institution. The organisational structure with a well-defined organisational hierarchy supports decentralised and participatory management for effective decision making, and strategy development. The functioning of the institution is in compliance with the direction and the norms of all its statutory bodies. The institution has effective welfare measures for its teaching and non-teaching staff. The management motivates the faculty to participate in seminars, workshops, conferences etc. and to enrol as members in professional bodies to update their knowledge. The quality and work efficiency of the staff is assessed by the performance appraisal system. The institution has a mechanism for internal and external financial audits. The fund mobilisation policy of the institution is based on its ideology of rendering

educational service to women. The college infuses team spirit and co-operation amongst the students which is evident in College Week and other departmental activities. The Students' Union Body of the college assures students' full participation in various activities. The Governing Body of the college supervises the smooth functioning of the administration and academic well being of the college. All the decisions regarding policy and planning is handled by the Governing Body consisting of the representatives of all stake holders. The college construction committee monitors the infrastructure development of the college and estimates the fund allocation in different developmental schemes. The college maintains different funds like General Fund, Games Fund, Examination Fund etc. the accounts of which are maintained with separate cash book, ledger book, passbook etc. The accounts are audited by the certified Chartered Account as well as Government Auditors. The IQAC of Moran Mahila Mahavidyalaya was established in the year 2014. The Quality Assurance Cell of the institution takes care of the regular planning and execution of all the quality initiatives and quality assurance initiative measures adopted and implemented by it. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

Moran Mahila Mahavidyalaya is always committed towards institutional values and best practices. As a women's educational institution, the college provides various safety and security measures to the students. Grievance & Redressal Cell, Sexual Harassment Cell, Anti Ragging Cell, Women Cell have always worked for the betterment of the students. The college has Girls' Hostel and Common Room equipped with necessary amenities. The college organizes seminar, workshop, talk, camp etc. for career counseling, gender sensitization, mental health & hygiene.

As a measure of protecting the environment and health of the students, the college has an incinerator for disposing sanitary napkins. It also celebrates & observes various days like, Republic day, Independence day, Voters Day, Gandhi Jayanti, Teachers' Day, National Unity Day, Matribhaka Divas, International Environment Day, International Women Day etc. For cleanliness & good environment the college uses garbage bin to collect the solid waste and provides access to safe sanitation system. It promotes appropriate management and disposal of domestic wastewater through proper drainage. The main source of energy of the college is electricity. The college always tries to reduce energy consumption and using energy efficient LED bulbs. Code of professional ethics, college and hostel rules & regulations are uploaded in the college website. For financial transparency college has used cashless transaction through cheque payment. Again, admission and form fill-up is done through bank. As a higher educational institute, Moran Mahila Mahavidyalaya is not only committed towards academics but also human values, ethics, and social responsibility.

One of the best practice identified by the college is to identify the needs and problems of the community and encourage students' involvement in solving the problems. For this Socio-Economic Survey has been conducted by the students under the supervision of teachers. This enabled the students to understand their neighborhood community, identify the needs and problems of the community and encourage students' involvement in solving the community problems. Another best practice is to involve teachers and students in teaching school children.

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Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength:

1. The College has dedicated teaching staff fulfilling UGC norms, and a satisfactory student strength
2. The college has a cooperative non-teaching staff that is sincere and computer savvy
3. The college encourages students in literary, creative, cultural and sports activities for their holistic development
4. The college has a supportive management and dynamic leadership
5. A large number of students enjoy freships and scholarships from government and non-government agencies
6. Safe and secured environment for the girl students is maintained
7. The College maintains a WI-FI enabled campus

Weaknesses:

1. Lack of digital classrooms and digital library
2. High dropout rate of students due to academically disadvantaged family background, poverty, early marriage etc.
3. Non-availability of Science and Commerce streams
4. Inadequate research and publication output
5. Not enough attention paid to availability of nutritious diet to hostel students

Opportunities:

1. Scope for developing into a ideal institution for women's education
2. Scope for developing skill based courses catering to industries and establishments in local and surrounding areas
3. Possibility of having a green and eco friendly campus
4. Opportunity for developing interested students into national and international sports persons
5. Possibilities for offering entrepreneurship development programmes for students
6. Possibility of introducing NCC and martial art training for students

Challenges:

1. Many of the students belong to first generation learners and are from poor economic background
2. Making the students proficient in digital and language skill required for globally connected 21st century
3. Developing appropriate and innovative courses in response to changing social reality
4. Modernising and professionalising Home Science education
5. Getting funds from different sources for development of infrastructure

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- College should take initiative for introducing Science Courses
- Research activities must be strengthened. Teachers should access the State and National bodies that offer funding for research
- Career counselling cell should be established to inform students about the employment opportunities associated with the subject areas taught in the college.
- Training should be made available for preparing the students for competitive exams.
- Vocational courses should be initiated for enhancing employability of the students
- Language lab should be established for teaching English as a 21st century skill.
- Outdoor games and sports facility should be enhanced by development and maintenance of College grounds.
- All classrooms should be converted into smart classrooms
- The library should facilitate research by providing access to online books and journals and preparing bibliographies in areas of teachers' interest.
- Alumni Association should be formed.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. VANDANA CHAKRABARTI	Chairperson	
2	DR. GEETA SINGH	Member Co-ordinator	
3	DR. MAITREYEE BARDHAN ROY	Member	
4	Dr. Darikhan Kamble	NAAC Co - ordinator	

Place

Date

NAAC